



Effective Leadership

An ISM Management development programme: 3 days.

March 21st 22nd 23rd 2010 in Dubai

Leaders don't force people to follow - they invite them on a journey.



No organisation is ever stronger than the quality of its leadership. So in order to assure future success companies must look to the business leaders of tomorrow. These individuals are not made but they can be grown and developed through a never ending process of self-study, education, training and experience. This course is a fully comprehensive leadership program which will put you on that path. Ultimately the only test of leadership is that somebody follows...

Introduction

This course will provide experienced and new managers with new skills and approaches to develop their leadership, management and team skills.

This is a challenging and highly participative programme that is designed to give managers the opportunity to experience using proven, effective management techniques, team building skills and motivation boosting methods so that they can immediately benefit from these on completion of the course.

Course Content

- Demonstrate effective leadership styles.
- Understand how working through and with others is effective in producing excellent results.
- Use a systematic approach to assess how team members work best with one another.
- Demonstrate that individual and team empowerment produces excellent results.
- Deal with tasks that have defined time schedules.
- Demonstrate improved personal effectiveness through better leadership and teamwork.
- Set goals and measure performance more effectively.
- Solve conflict issues with confidence.
- Use a range of effective motivational techniques.
- Delegate tasks with confidence.
- Integrate individual and team goals.

"The factor that ... ultimately determines which organizations succeed or fail is the leadership of those organizations." Bennis and Nanus

This course will cover:

A framework for analysing team behaviour:

- Relating managerial styles to work-related issues.
- Experiencing team formulation and the importance of effective leadership.
- Measuring the effectiveness of team leadership.
- Exploring how practical behaviour within teams is affected by leadership issues. Striking a balance between the needs of the task and the needs of individuals.



Conflict within teams:

- The control of differences assessment.
- Developing effective ways of achieving consensus.
- Exploring ways of resolving conflict in teams.
- Studying team interaction in relation to the dimensions of objectives, decision Making, direction, communication and critique.
- Using critical evaluation to improve performance.
- The importance of facts and feelings.
- Analysing the decision making process.

Team styles:

- Exploring why some teams work well and others do not.
- Considering the composition of teams.
- Reviewing team styles.
- Relating individual team and back-up styles to improving leadership skills.
- Reviewing the benefits of empowerment within teams.

Motivating others:

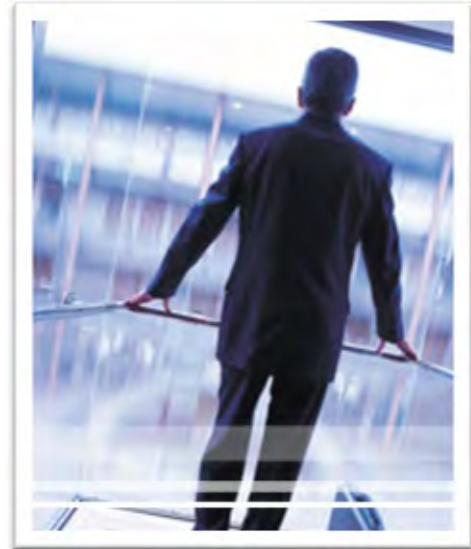
- Exploring ways of effectively motivating people at work.
- Motivation theories and models.
- The importance of effective delegation.
- The human face of management.

Setting objectives:

- Developing a framework for setting effective supervisory and leadership objectives.
- Analysing the business and planning process.

The leadership process:

- Differing leadership styles and their effectiveness.
- Developing leadership potential.
- The leader as a coach, facilitator and counsellor.
- Effective team briefing.
- Clarifying the logic of team building and its contribution to organisational success.

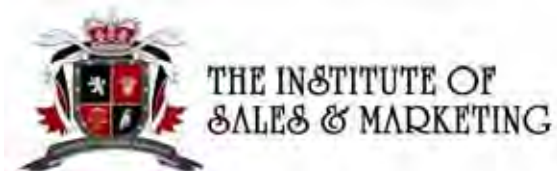


Effective teamwork and leadership in action:

- Practising the principles of successful leadership and teamwork: a major practical team exercise to draw together the principles learned.

Please Note:

This programme is in great demand. There is some reading and exercises to complete before attending and therefore it is important for you to reserve your place early to ensure that you have the time to benefit from this important aspect of the course and ensure your place.



Course Instructor

Bill Roy

A renowned learning, development and coaching specialist with a focused interest in leadership development.

Bill is an Organisational Psychologist, Management & Leadership Training professional with over 20 years of consultancy experience in the UK and abroad.

He has worked with a wide range of organisations in both the private and public sector, helping them to overcome the more difficult people management, development and leadership issues.

He has established himself as a dynamic and much sought after management consultant, trainer, facilitator and coach and is constantly in demand as a result. Over recent years, Bill has been working almost exclusively with 'blue-chip' clients in a wide international setting, who have a significant global footprint.

He travels widely and has recently completed training projects in Africa, UAE and Lebanon. Bill also maintains links with a number of companies in central Brazil, where he lived with his family for some time and provided coaching support for senior company executives in one of Brazil's most successful telecommunications companies.

Bill is passionate about training and his knowledge, experience, creativity and sense of fun combined with his highly interactive and participative style of delivery and facilitation are consistently appreciated as an opportunity to unlock the potential of the delegates who attend his courses.

"I've attended many courses throughout my career but this is the first time I have really learnt something that will make a difference to my business."

Steven Brown – CEO i-Segway



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To: **Simon Parker**
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 Fax Number: **04 345 3356**
 From:

Effective Leadership – A Three Day Interactive Training Course.

Please reserve the following seat on the course:

Name:
Company:
Position:
Phone:
Fax:
Mobile:
Email:
P.O.Box:
City:
Country:
No. of employees for which you are in charge:
No. of years experience in role:
Area for which you are responsible (Circle) City/Country/Continent/Hemisphere/Globe

Number of places required: (Please tick the appropriate box or insert number required)		
Currency is UAE Dirhams.		
Individual	4,960 Dhs	<input type="checkbox"/>
Group (More than one)	4,460 Dhs	<input type="checkbox"/>
Name/position invoice should be addressed to:.....		

Please Fax back the completed Form to + 971 (0) 4 345 3356
We will send you confirmation of your booking and further details.
Thank you.

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